

**Minutes of the Annual Meeting
of the Members
of
Buffalo Urban Development Corporation**
Via Video Conference Call & Live Stream Audio

**June 28, 2022
12:00 p.m.**

1.0 Call to Order

Members Present:

Catherine Amdur
Dan Castle
Janique S. Curry
Dennis W. Elsenbeck
Michael J. Finn
Darby Fishkin
Thomas Halligan
Thomas A. Kucharski
Brendan R. Mehaffy
Kimberley A. Minkel
David J. Nasca
Dennis M. Penman (Vice Chair)
Darius G. Pridgen
Karen Utz

Members Absent:

Hon. Byron W. Brown (Chair)
Trina Burruss
Dottie Gallagher
Maria R. Whyte

Officers Present:

Brandye Merriweather, President
Rebecca Gandour, Executive Vice President
Mollie M. Profic, Treasurer
Kevin J. Zanner, Secretary
Atiqa Abidi, Assistant Treasurer

Others Present: Thomas Baines, Deputy Commissioner of Planning & Economic Development, Erie County; Cristina Cordero, Gardiner & Theobald; Zaque Evans, Senior Economic Development Specialist, Erie County Executive's Office; Alexis M. Florczak, Hurwitz Fine P.C.; Soma Hawramee, ECIDA Compliance Officer; Laurie Hendrix, ECIDA Administrative Coordinator; Antonio Parker, BUDC Project Manager; and Seth Piccirillo, Buffalo Niagara Partnership.

Roll Call - The meeting was called to order at 12:04 p.m. The Secretary called the roll of Members and a quorum was determined to be present. Ms. Curry joined the meeting during the presentation of item 4.0.

The meeting was held via Zoom in accordance with the provisions of Article 7 of the Public Officers Law, as amended effective January 14, 2022, which authorizes public bodies to conduct meetings and take such action authorized by law without permitting in public in-person access to meetings and to authorize such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed.

- 2.0 Reading of the Minutes** – The minutes of the June 29, 2021 annual meeting of the Members were presented. Mr. Kucharski made a motion to approve the minutes. The motion was seconded by Ms. Minkel and unanimously carried (13-0-0).
- 3.0 Reports of the Committees** – The respective chairs of the Audit & Finance Committee, Downtown Committee, Governance Committee, Loan Committee and Real Estate Committee were offered the opportunity to present reports to the membership.
- 4.0 Report of the Officers** – Ms. Merriweather presented the Report of the Officers for the July 2021 - June 2022 program year, copies of which were included in the meeting agenda packet provided to the Members in advance of the meeting. The report summarizes the operations, accomplishments and activities of BUDC over the past year. Ms. Merriweather noted that BUDC's mission was updated since the last Membership meeting to recognize BUDC's role in the development of the Ralph C. Wilson, Jr. Centennial Park project. Ms. Merriweather also welcomed to the BUDC membership and Board of Directors Karen Utz, who was recently appointed as the WNY Regional Director for Empire State Development.
- 5.0 Old and Unfinished Business** – None.
- 6.0 New Business**
- 6.1 Annual Report of the Board of Directors (NYS Not-For-Profit Corporation Law)** – Ms. Profic presented the Annual Report of the Board of Directors as set forth in her June 28, 2022 memorandum to the Members. This report is required under Section 519 of the Not-for-Profit Corporation Law. Ms. Profic's report referenced the 2021 year-end audited financial statements of the Corporation, which were previously approved at the March 29, 2022 Board of Directors meeting.
- 7.0 Adjournment** – There being no further business to come before the Members, upon motion made by Ms. Utz, seconded by Mr. Elsenbeck and unanimously carried, the Annual Meeting of the Members was adjourned at 12:12 p.m.

Respectfully submitted by:

Kevin J. Zanner, Secretary